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**EU/UNDP Project: Improving Environmental Monitoring in the Black Sea
– Selected Measures (EMBLAS-Plus)**

CALL FOR PROPOSALS

“European Union for cleaner Black Sea”

Implementing measures aimed at reduction of pollution of the Black Sea basin by the marine/beach/river litter, awareness raising on various environmental issues and public involvement in the protection of the Black Sea basin environment

REF: UNDP-IRH-2019-07-CFP-02-EMBLAS-Plus

Background

This Call for Proposals (CFP) is specifically related to the project “Improving Environmental Monitoring in the Black Sea – Selected measures, EMBLAS-Plus”, financed by the European Union and implemented by UNDP. The Project is dedicated to contribute to the protection of the Black Sea environment. The project is building-up on the results and conclusions from the previous project phases (EMBLAS-I and EMBLAS-II) and providing further technical assistance focused on marine data collection and local small-scale actions targeted at public awareness raising and education.

The project is addressing the overall need for support in protection and restoring the environmental quality and sustainability of the Black Sea, with the following specific objectives:

- i) Improve availability and sharing of marine environmental data from the national and joint regional monitoring programmes aligned with the European Union's Marine Strategy Framework Directive and Water Framework Directive principles and the Black Sea Integrated Monitoring and Assessment Programme (BSIMAP);
- ii) Support joint actions to reduce river and marine litter in the Black Sea basin;
- iii) Raise awareness on the key environmental issues and increase public involvement in the protection of the Black Sea.

More details on the project can be found at the project website www.emblasproject.org and in the project document, accessible here: <https://open.undp.org/projects/00111523>.

Purpose of the Grant Contest

The purpose of this Call for Proposals is to address the development challenges related to the pollution of the Black Sea, in particular by marine litter and organic pollution, and to enhance biodiversity protection. This will be done by supporting locally implemented actions, including raising public awareness and involvement in practical measures for the protection of the Black Sea. The Call for Proposals will support action by local communities or association, civil society organizations, NGOs, public educational institutions¹.

¹ Not state owned and non-profit

The beneficiary countries to be covered by this Call for Proposals are the members of the Black Sea Synergy², with a primary focus on the Black Sea coast countries Georgia, the Russian Federation³ and Ukraine.

To this end, activities implemented under the Call for Proposals will:

- Identify solutions for marine/beach/riverine litter and organic pollution prevention, as well as for biodiversity protection with active involvement of public and local communities;
- Strengthen the role of the local communities / associations, NGOs / CSOs, educational institutions in the protection of the Black Sea environment, advocacy and awareness raising on environmental issues;
- Support locally implemented innovative and sustainable measures/actions, that will be beneficial for the Black Sea environment, and at the same time involve local population in the implementation of these actions;
- Facilitate creation of partnerships among various stakeholders groups (e.g. local governments, civil society organizations, educational institutions);
- Encourage the flow of the best, innovative international practices in the context of reduction of pollution by riverine/beach/marine litter, as well as nature protection.

Areas of Intervention

The indicative activities that will be funded under this call for proposal (at least one to be addressed):

Activity area 1: Targeted campaigns on marine litter reduction and good waste management practices

Examples of activities/topics

- Proposing sustainable solutions for marine & beach litter pollution prevention (practical implementation of at least one measure out the proposed list (e.g. establishment of the sustainable system of collection of one type of waste in one location / school / hot spot).
- Conducting campaigns to reduce the single time in use items (see 10 most found plastic waste items on Europe's beaches, EU Plastic Strategy⁴) promoting sustainable alternatives (e.g. ecobags, durable cups, change of consumption practices more generally);
- Clean up activities at the beach;
- Implementation of practical actions aimed at prevention of marine litter.

The following deliverables shall be provided (as relevant to the selected activities/topics):

- List of actions proposed to marine litter reduction and report on the efficiency of implementation of the selected measure.
- Master classes, exhibitions, video appeals, cartoons and other digital informational materials development and dissemination for the identified target groups related to marine litter issues;
- Reports on clean ups activities and amount of the litter removed and number of people involved;
- Report on implementation of some practical actions aimed at prevention of marine litter;
- Materials for follow up public awareness (such as pictures, for example).

² Countries participating in the Black Sea Synergy: Armenia, Azerbaijan, Bulgaria, Georgia, Greece, the Republic of Moldova, Turkey, Ukraine, Romania and the Russian Federation

³ As recognised by international law.

⁴ http://ec.europa.eu/environment/waste/pdf/single-use_plastics_factsheet.pdf

Activity area 2: Providing assistance to the local communities and municipalities to implement measures aimed at reduction of the marine litter, considering the EU Plastics Strategy

Examples of activities/topics:

- Establishment of a sorting station for recyclable materials, with focus on plastics;
- Establishment of infrastructure for the beach litter collection;
- Conduction of large-scale clean ups / restoration activities of the hot spots for biodiversity at the coast;
- Development of municipal system of control over the state of the coastal line;
- Development of upcycling initiatives (see Precious Plastic5 initiative as example).

The following deliverables shall be provided (as relevant to the selected activities/topics):

- Sustainably operational sorting station(s) in the local community or municipality and number of recyclables collected;
- Established and regularly maintained waste bins at the beach;
- Report on large-scale clean-up / restoration activities and amount of removed marine and beach litter;
- Operational municipal monitoring system of the state of the coastal line;
- Operational facility for upcycling of the recyclable materials;
- Materials for follow up public awareness (such as pictures, for example).

Activity area 3: Organize small pilot actions/campaigns supporting good environmental status of the Black Sea.

Examples of activities/topics

- Proposal and implementation of small-scale actions addressing biodiversity protection in the Black Sea, aimed e.g. at dolphins
- Proposal and implementation of small-scale actions aimed at organic pollution prevention (e.g. P-free detergents)

The following deliverables shall be provided (as relevant to the selected activities/topics):

- List of actions proposed
- Actions implemented
- Report on the results of the action, and its sustainability
- Materials for follow up public awareness (such as pictures, for example).

The selected institutions/organizations will be closely cooperating with the Project Management Team of the EMBLAS-PLUS project, as well as with other relevant national project partner organizations. Where relevant, cooperation with the national authorities shall be established, in particular for the clean-up activities /restoration activities in biodiversity “hot-spots”.

⁵ <https://preciousplastic.com/>

The proposals should not duplicate the activities implemented in the same geographical scope under other programs, including the projects implemented within the 1st Call of Black Sea CBC⁶. However, close cooperation and complementarity is encouraged.

The proposal should clearly explain which problem issues are going to be addressed, how the proposed action will contribute to the change of the situation (improvement) and demonstrate, who the long-term impact will be achieved. Particular attention will be paid to the sustainability of proposed actions.

The applicants must take all necessary steps to publicise the fact that the European Union and UNDP financed or co-financed the action. The projects should follow the EC/UNDP Joint Visibility Guidelines for EC-UN Actions in the Field⁷ and consult all visibility actions and materials with the EMBLAS-Plus project team.

Who Can Apply

Interested institutions/applicants must meet the following criteria to be eligible for the selection:

- Be a legally registered and non-profit-making entity (civil society organizations, local communities and associations. Academic and educational institutions that are not state-owned are not for profit can also apply⁸.
- Be legally registered in one of the Black Sea Synergy countries⁹ and must be able to provide organization's statute along with the debt certificate upon request;
- Have experience in the implementation of similar/related type of activities, cooperation with international organizations/donors is an advantage.

Procedures of Grant Proposal Submission

Those wishing to apply to Civic Initiative Grants, must submit signed Grant Submission Form, including time-frame and budget (See Annex A);

IMPORTANT: The above listed documents should be filled in electronically, signed, scanned and set as one file (pdf format) to the following email: marcela.fabianova@undp.org .

If additional clarifications is required, questions can be sent to the same email address indicated above. Answers to questions will be provided within two working days.

Deadline for applications is **9 August 2019, 18:00 hrs Istanbul time**. Applications received after the deadline will not be considered.

The maximum funding for a single proposal in the range of \$5,000 to \$12,500. Co-financing in the amount of 5% of the budget is required. The amount requested in the proposal should be in line with the organization's administrative and financial management capabilities.

Eligible direct costs include honorarium/salary, workshops and trainings, travels, rental of equipment, specialized services, stationary, printing, translation, production of promotional items, creation of online tools and resources, and other costs directly related to this assignment, including the costs of grant management and reporting. To meet the eligibility criteria such costs should be justified and backed by

⁶ List of awarded projects with short description can be found at the website of the Black Sea CBC Program: https://blacksea-cbc.net/wp-content/uploads/2018/11/181120_List-of-awarded-projects.xlsx

⁷ https://ec.europa.eu/europeaid/sites/devco/files/guidelines-joint-visibility-eu-un_en.pdf

⁸ Government institutions, including public academic institutions and state-owned enterprises are not eligible to receive low value grants.

⁹ As recognised by international law.

supporting documents with clear evidence that costs are linked to grant implementation. Overhead costs, expressed as % of direct costs, cannot be accepted.

Project Implementation Timeframe

All activities are expected to be delivered within three (3) to ten (10) months after signature of the Agreement. The proposed activities should consider planned Black Sea Clean Beach Day (September 2019) and Black Sea Day (October 2019) where relevant.

Selection Process

Decisions on awarding grants are made by a Grant Selection Board (GSB). The Board will be comprised of the representatives of the Project Steering Committee or relevant UNDP representatives / Project Team. All GSB decisions on funding projects will be taken no later than two weeks after the closing date for applications. UNDP will inform successful applicants in writing no later than one weeks after the date of the GSB decision. The information on selected proposals and grant recipients will be posted on the Project’s website.

Applications will be disqualified and will not be further considered, if they do not comply with priorities or instructions provided in this announcement.

Selection Criteria and Scoring

Proposed projects will be selected based on the criteria outlined in the table 1 below.

Table 1. Selection Criteria and Scoring

	Selection Criteria	Score
1	The proposal clearly demonstrates how it will focus on at least one of the indicative activity areas specified in this call	Max. 20 points
2	The project is coherent and technically feasible (provides solutions and measures conforming to the project objectives)	Max. 20 points
3	The project is targeting young generation	Max. 10 points
4	The project enhances role of women in the Black Sea protection and awareness raising activities	Max. 10 points
5	The project budget is relevant and realistic	Max. 20 points
6	The intended results have potential for sustainability and replicability	Max. 10 points
7	The applicant organization(s) has/have relevant experience in work with general public or implementing similar type of activities	Max. 10 points
TOTAL		100 Points

Grants will be awarded in accordance with the nature and relevance of the project. The payment schedule will be agreed before signing the contract.

IMPORTANT: You will be notified by email no later than three working days after we have successfully received your application. If you do not hear from us within this timeframe, please, contact us during the next two days and request a confirmation of receipt of email. Otherwise, UNDP will not be responsible for any potential problems in terms of considering the application.

Annexes: Annex A. Grant Proposal Submission Form, including time frame and budget.



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Grant Proposal Submission Form
REF: UNDP-IRH-2019-07-CFP-02-EMBLAS-Plus

I. Information about Organization (applicant)	
Name of Organization and Abbreviation	
Registration Date of Organization(s) (dd/mm/yy)	
Name of contact person in organization(s) responsible for project	
Mailing address	
Telephone #	
Mobile #	
URL / website address (if available) and e-mail	
Main goals of Organization according to Statute (max 500 characters):	
II. Previous Experience	
(Please list relevant activities undertaken by your organization(s) in the past three years (please add rows below as needed))	
Project name and brief description	
Donor and partner institutions (if any)	
Duration of the project (months)	
Project cost (USD)	

Project name and brief description	
Donor and partner institutions (if any)	
Duration of the project (months)	
Project cost (USD)	
III. Project Proposal (Please provide brief information about the proposed project)	
Project Title:	
Expected Output(s):	
Country / region	
Time frame (duration in months, planned start and end date)	
Total budget	
1. Brief Description of the Project (Please provide brief summary of the proposed project. max 300 words)	
2. Situational Analysis (Please describe the problems this project seeks to address. Include only the relevant factors that will be directly addressed through the proposed project. Maximum 400 words)	
3. Strategy (Please list all project objectives, proposed outputs and outcome. Provide link with the “Activity Areas” covered by this call. Specify intended beneficiaries / target groups - including women and young generation. Maximum 800 words)	

<p>4. Description of activities and expected results</p> <p>(Please provide detailed description of all project activities / steps planned to be carried out in order to achieve the main objective of the project. Specify intended results and measurable indicators. Maximum 2000 words) <i>Note: Please add as many activities as needed</i></p>
<p>Activity 1:</p> <p>Result(s):</p> <p>Indicator(s):</p>
<p>Activity 2:</p> <p>Result(s):</p> <p>Indicator(s):</p>
<p>Activity 3:</p> <p>Result(s):</p> <p>Indicator(s):</p>
<p>.... Etc.</p>
<p>5. Expected Impact and Sustainability</p> <p>(Please describe the impact(s) you expect from the project and how this (these) can be measured. Describe how the project's expected outcomes will be sustained after the project has ended. Outline possible risks and the strategy of mitigating them. Maximum 300 words)</p>
<p>6. Management Arrangements</p> <p>(Please describe management arrangement of the project. Outline roles and responsibilities of partner(s) and respective management staff – max 300 words. Provide the CV of at least one key personnel which will be responsible for the project implementation (max 1 page).</p>

7. Time frame

Provide time plan of activities and indicated the timing of provision of the key results / deliverables.

	Month	1	2	3	4	5	..														Result/deliverable
Activity																					
Activity 1		x																			
Activity 2			x																	
....etc.																					

8. Budget

Provide budget in the following format:

Item No.	Description of activity	Cost category*	Estimated amount (USD)
	Activity area / Activity:	Personnel (pls specify, e.g. project team)	
		Travels (pls. specify, e.g. travel of individuals, transport of participants...)	
		Meetings (pls. specify, e.g. meeting facilities, refreshment)	
		Consumables (pls. specify, e.g. office supplies, promotional items...)	
		Publications (pls. specify, e.g. printed materials, diplomas, certificates...)	
		Rental (pls. specify, e.g. small boat, relevant equipment)	
	TOTAL		
	Co-financing (5% required)		
	TOTAL FUNDING		

* indicative cost categories, please use only categories relevant to the proposal

Signature:

Date: